

**MINUTES OF THE ANNUAL MEETING OF THE  
LOUISIANA STATE BOARD OF DENTISTRY  
HELD VIA TELECONFERENCE  
BEGINNING AT 10:00 AM ON  
SATURDAY, DECEMBER 5, 2020**

The annual meeting of the Louisiana State Board of Dentistry was held on Saturday, December 5, 2020 via teleconference. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

***CALL TO ORDER***

The meeting was called to order at 10:00 AM by Dr. Rick Willis, President.

***1. ROLL CALL***

At the request of Dr. Willis, a roll call was taken. Dr. Willis stated that a quorum of the Board was present. New Board Members, Carlos Zelaya and Dr. Griffin Deen were introduced, along with Dr. David Baughman, who will become a Board Member as of January 1, 2021.

**PRESENT**

Dr. Rick Willis, President  
Dr. Ike House, Vice President  
Dr. Don Bennett, Secretary-Treasurer  
Dr. Glenn Appleton, Member  
Dr. Griffin Deen, Member  
Mr. Carlos Zelaya, Member  
Dr. Claudia Cavallino, Member  
Dr. Kimberly Caldwell, Member  
Dr. Jay Dumas, Member  
Dr. Robert Foret, Member  
Dr. Jerry Smith, Member  
Dr. Russell Mayer, Member  
Dr. Jeetendra Patel, Member  
Dr. Thomas Price, Member  
Patty Hanson, RDH, Member  
Dr. L. Stephen Ortego, Member

**ABSENT**

Dr. Marija LaSalle, Member

**ALSO PRESENT WERE**

Arthur Hickham, Jr., Executive Director  
Erin Conner, Assistant Executive Director  
Rachel Daniel, Board staff  
David Baughman, Incoming Member

Kirk Groh, General Counsel  
Dr. David Hammond, HPFL  
Sharon Chaney, RDH  
Jane Walsh, RDH  
Dr. Karsten Craven  
Dr. Bill Hadlock  
Annette Droddy

*2. OPENING REMARKS BY PRESIDENT*

Dr. Willis thanked everyone for attending the meeting. He asked all guests to introduce themselves.

*3. PUBLIC COMMENT*

Dr. Willis asked for public comment but none was offered.

*4. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING*

Dr. Appleton moved

**Resolved**, that the minutes, as circulated, of the special Board meeting of August 14, 2020, in Baton Rouge, Louisiana, are hereby adopted, ratified, and approved in their entirety.

The motion was adopted after a unanimous vote in the affirmative.

*5. CONFIRMATION OF ACTS SINCE PREVIOUS BOARD MEETING*

Dr. Cavallino moved

**Resolved**, that the acts and decisions taken by the President, Vice-President, Secretary/Treasurer and Executive Director in the general conduct and transactions of Board business since August 14, 2020, be and they are hereby approved, adopted, and ratified in full by the Board.

The motion was adopted after a unanimous vote in the affirmative.

Dr. Price moved

**Resolved**, that the Louisiana State Board of Dentistry amends its agenda to take up item number 14(iii) COVID issues.

The motion was adopted after a unanimous vote in the affirmative.

A discussion was held regarding licensing examinations during COVID.

Dr. Bennett move

**Resolved**, that the requirement that a licensing examination include a human subject component be waived for applicants who complete dental school or hygiene school in 2021 and who complete their application for licensure prior to December 31, 2021; in lieu of the human subject component, a manikin component will suffice.

The motion was adopted after a unanimous vote in the affirmative.

A discussion was held regarding continuing education requirements for licensees renewing at the end of 2021. It was determined that CE requirements would at this time remain the same as during pre-COVID times, but that the matter would be revisited at the May 2021 Board meeting if COVID is still an issue. The staff was instructed to notify licensees of the CE requirements via email. Because CE requirements were not changed, there was no motion.

### ***STANDING COMMITTEES***

6. *LICENSING AND CREDENTIALS COMMITTEE*, Patty Hanson, RDH, Chair  
Ms. Hanson gave a report.

Dr. House moved

**Resolved**, that the minutes, as circulated, of the Licensing and Credentials Committee meeting of August 14, 2020, in Baton Rouge, Louisiana, are hereby adopted, ratified, and approved in their entirety.

The motion was adopted after a unanimous vote in the affirmative.

7. *OFFICE MANAGEMENT COMMITTEE*, Dr. Glenn Appleton, Chair

Mr. Hickham reviewed the quarterly financial reports, the recently completed Agreed Upon Procedures report and the report of the Legislative auditor. A disciplinary matrix, as recommended in the Legislative Auditor report, was discussed and it was noted that the Committee would continue to work on a proposed disciplinary matrix.

Dr. Cavallino moved

**Resolved**, that the minutes, as circulated, of the Office Management Committee meeting of August 14, 2020, in Baton Rouge, Louisiana, are hereby adopted, ratified, and approved in their entirety.

The motion was adopted after a unanimous vote in the affirmative.

8. *IMPAIRED DENTIST COMMITTEE*, Dr. Robert Foret, Chair

Dr. Hammond of the HPFL presented his annual report.

9. *EXAMINATION COMMITTEE*, Vacant, Chair

It was discussed that Dr. Bennett was very involved in this Committee and should probably be named Chairman by the incoming president.

10. *CE COMMITTEE*, Dr. Isaac House, Chair

Dr. House gave his report.

Dr. Appleton moved

**Resolved**, that the minutes, as circulated, of the CE Committee meeting of August 14, 2020, in Baton Rouge, Louisiana, are hereby adopted, ratified, and approved in their entirety.

The motion was adopted after a unanimous vote in the affirmative.

*11. ANESTHESIA COMMITTEE, Dr. Richard Willis, Chair*

Dr. Willis gave his report and noted that he had heard complaint from a pediatric cardiologist that children aged 3 and under with cardiac conditions were being sedated in dental offices. Dr. Willis noted that the Committee would take up this issue in the near future.

*12. RULEMAKING COMMITTEE, Dr. Donald Bennett, Chair*

Dr. Bennett gave his report.

**AD HOC COMMITTEES**

*13. NOMINATING COMMITTEE, Dr. Rick Willis, Chair*

Dr. Willis reported that the Nominating Committee had met earlier in the day and had recommendations to make to the Board for its 2021 officers.

Dr. Smith moved

**Resolved**, the Louisiana State Board of Dentistry hereby appoints the following individuals to the positions of President, Vice President, and Secretary-Treasurer.

President: Dr. Ike House

Vice President: Dr. Don Bennett

Secretary-Treasurer: Dr. Thomas Price

The motion was adopted after a unanimous vote in the affirmative.

The officers were then sworn in by Mr. Kirk Groh.

*14. NEW BUSINESS AND ANY OTHER BUSINESS WHICH MAY PROPERLY COME BEFORE THE BOARD*

The Board recognized Dr. Rick Willis as its outgoing 2020 president but could not present him with the award at this time because of the teleconference nature of the meeting. The award will be mailed.

The Board recognized Dr. Mayer, Dr. Foret and Ms. Hanson as Board members whose terms were ending but could not present them with their awards at this time because of the teleconference nature of the meeting. The awards will be mailed.

There was a discussion of the ongoing search for a new office in Baton Rouge.

Dr. Cavallino moved

**Resolved**, the Louisiana State Board of Dentistry does hereby authorize, confirm, and ratify the signature of any of the officers elected this day and listed herein on all accounts of the Louisiana State Board of Dentistry.

President: Dr. Isaac House

Vice President: Dr. Donald Bennett

Secretary-Treasurer: Dr. Thomas Price  
Executive Director: Arthur Hickham, Jr.  
Assistant Executive Director: Erin K. Conner

The motion was adopted after a unanimous vote in the affirmative.

Dr. Cavallino moved

**Resolved**, the Louisiana State Board of Dentistry hereby grants authority to the President and Executive Director to release bank security on Board bank accounts.

The motion was adopted after a unanimous vote in the affirmative.

Ms. Conner then reviewed the members' required training and Tier 2.1 disclosure reports.

The Board then discussed the upcoming AADB meeting.

Dr. Cavallino moved

**Resolved**, the Louisiana State Board of Dentistry hereby approves and ratifies the contracts entered into by the Board president with Thentia and Sharp & Co.

The motion was adopted after a unanimous vote in the affirmative.

#### *15. REPORTS ON INVESTIGATIONS, ADJUDICATIONS, AND LITIGATION*

Dr. Oretgo moved

**Resolved**, that the Louisiana State Board of Dentistry go into Executive Session for the purpose of discussing investigations, adjudications, litigations, and professional competency of individuals and staff; and

**Be it further resolved**, that the Louisiana State Board of Dentistry may discuss litigation in Executive Session when an open meeting would have a detrimental effect on the bargaining and litigating position of the Louisiana State Board of Dentistry.

The motion was adopted after a unanimous vote in the affirmative.

Upon returning from Executive Session, Dr. Cavallino moved

**Resolved**, having considered the application for licensure by examination in the State of Louisiana by Dr. Karsten Craven, the Louisiana State Board of Dentistry hereby approves said application and awards him his requested license to practice dentistry in the State of Louisiana, granting him all the privileges, duties, and responsibilities associated therewith.

The motion was adopted after a unanimous vote in the affirmative.

Ms. Hanson moved

**Resolved**, that the Louisiana State Board of Dentistry go into Executive Session for the purpose of discussing investigations, adjudications, litigations, and professional competency of individuals and staff; and

**Be it further resolved**, that the Louisiana State Board of Dentistry may discuss litigation in Executive Session when an open meeting would have a detrimental effect on the bargaining and litigating position of the Louisiana State Board of Dentistry.

The motion was adopted after a unanimous vote in the affirmative

Upon returning from Executive Session, Dr. Price moved

**Resolved**, the Louisiana State Board of Dentistry under the authority of its Rewards and Recognition policy regarding classified employees hereby awards:

10% of her annual salary to Rachel Daniel for her exemplary service to the Louisiana State Board of Dentistry, its members, and the public; and

10% of her annual salary to Alexandra Smith for her exemplary service to the Louisiana State Board of Dentistry, its members, and the public.

10% of her annual salary to Iris Pourciau for her exemplary service to the Louisiana State Board of Dentistry, its members, and the public.

The motion was adopted after a unanimous vote in the affirmative.

#### *16. ADJOURNMENT*

Ms. Hanson moved

**Resolved**, that the Louisiana State Board of Dentistry hereby adjourns its meeting of December 5, 2020.

The motion was adopted after a unanimous vote in the affirmative.

Dr. Willis adjourned the meeting at 1:55 PM.

---

**Thomas Price, D.D.S.**  
**Secretary/Treasurer**  
**Louisiana State Board of Dentistry**