

NOTICE OF INSPECTION
LOUISIANA STATE BOARD OF DENTISTRY
ONE CANAL PLACE, 365 CANAL STREET, SUITE 2680
NEW ORLEANS, LOUISIANA 70130
OFFICE 504.568.8574 FACSIMILE 504.568.8598

January 27, 2017

DR. FIRST LAST
ADDRESS 1
ADDRESS 2
CITY STATE ZIP

Please be advised that the above referenced office, wherein you practice dentistry according to the records on file with the Louisiana State Board of Dentistry, may be **inspected on one of the days indicated below** by Board inspector Brian Samuel.

January 3, 4, 5, or 6, between the hours of 8:00 a.m. and 5:00 p.m.

This investigation is being conducted under the authority of LAC 46:XXXIII.1204, which states as follows:

In order to ensure compliance with this Chapter, the board shall conduct random announced inspections upon providing 48-hour notice. Notice may be provided by verbal, written, telephone or with other telecommunication means.

This letter serves as that 48-hour notice.

Enclosed please find an inspection checklist as well as a list of documentation and records you should have available upon Mr. Samuel's arrival.

Also, **if you hold any anesthesia permits or dispense controlled dangerous substances onsite** an inspection for compliance with anesthesia regulations and controlled substance log requirements will also be conducted under the authority of R.S. 37:793 (I) and R.S. 37:794(D).

If this location is a **mobile or portable** dental practice, please contact Mr. Samuel at brian@lsbd.org to coordinate a site visit for the inspection.

The inspection should take no more than 30 minutes and will be conducted in a manner to cause you as little inconvenience as possible. Your cooperation will be appreciated. If you have any questions, feel free to call the board office or contact Mr. Samuel via e-mail at brian@lsbd.org.

Yours truly,



Arthur F. Hickham, Jr.
Executive Director
Louisiana State Board of Dentistry